



PUBLIC HEALTH DIVISION

Environmental Health Program
2110 Washington Blvd., Suite 350
Arlington, VA 22204
Phone: 703-228-7400 Fax: 703-228-7401

APPLICATION FOR A HOTEL OPERATION PERMIT

\$40.00 ANNUAL FEE

Please place a checkmark next to the address where you would like to receive correspondence

Hotel Name, Hotel Address, Hotel Phone, City/State/Zip, Email

Owner Name, Owner Address, Owner Phone, City/State/Zip, Email

Lessee Name, Lessee Address, Lessee Phone, City/State/Zip, Email

FACILITY INFORMATION

Total # guest rooms, Facility type, Application for, Operation season, Water supply, Sewage disposal, Will there be food service?

Food Service may require a separate Food Establishment Permit

Are there swimming facilities? (Check all that apply) Sauna Swimming pool Hot tub

Swimming/Sauna/Hot tub facilities require a separate construction permit

Attached certificate of occupancy issued by Building Official? Yes No

A certificate of occupancy is required for new hotels, and after construction or renovation.

A separate plan review is required for all hotels prior to any construction, renovation, or conversion.

I understand this form contains information subject to disclosure under §2.2-3700 of the Code of Virginia.

Owner/Lessee Signature: _____ Date: _____

Printed Name: _____

OFFICE USE ONLY

Receipt #:

Admin Name:

Posted: